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# **Online Exhibitor Service Kit is Live**

Use the Exhibitor Services Kit (ESK) to plan and execute a successful trade show. Keep track of important deadlines, download vendor forms, review useful shipping information and other important checklist items.

## VISIT THE EXHIBITOR SERVICE KIT



# 2025 Housing Website is Now Open!

IHA has negotiated reduced-rate hotel rooms and special incentives, including double or triple brand loyalty points, to make

your trip to Chicago more affordable. Take advantage of the earlybird rates through **December 31** by making your hotel accommodation(s) through the Show's official housing provider, onPeak.

Watch this <u>VIDEO</u> to learn more about the other exhibitor benefits including:

- No change fees or full pre-payment required
- Flexible cancellation terms
- Secure rooms without assigning names
- Send personalized invitations to staff to claim rooms
- Submit payment with one credit card or individual cards

## **BOOK NOW**



# **Exhibitor Registration is Open**

Seamlessly register your staff members for Show badges by selecting the "Exhibitor Badge Registration" task in your IHA Exhibitor Portal.

- Registrations received before March 2 may be picked up, free of charge, at one of the Show's various pick-up locations.
- Registrations received on or after March 2 will be charged \$100 per badge regardless if you have used your allotment or not.

ALL registrants will pick-up their individual badge once in Chicago and should be prepared to present a government-issued photo ID.

NOTE: Your company must be assigned and paid in full to register.





### **Review Cost Savings**

There are many ways to save before, during and after the Show. Make sure to take advantage of the many early-bird rates offered through our vendors and all other opportunities outlined below.

### **READ MORE**



#### **Exhibitor Show Guidelines**

The Exhibitor Show Guidelines are an essential piece in your pre-Show planning. This includes display regulations, installation and dismantling procedures, demonstration rules and more.

VIEW GUIDELINES



# **Submit Booth Diagrams**

<u>Multi-level/covered booths</u> must adhere to all IHA/McCormick/OVG regulations identified in the Show Guidelines. Blue prints must be submitted to IHA and McCormick Place for Fire Marshal review.

**Deadline: January 10** 

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Plans for <u>new or renovated structures</u> must be received by your Sales Manager. The booth diagram form includes a helpful checklist that will guide you into submitting the necessary information for faster approval.

Deadline: January 13

**DOWNLOAD FORM** 

Exhibitor Connect was developed to guide exhibiting companies in their participation at The Inspired Home Show. Each week you will receive relevant, deadline-driven topics covering both operations and marketing to ensure your company is on track to have a successful Show.



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