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Book your Hotel Accommodations – Deadline Approaching

To take advantage of IHA's low hotel rates and flexible terms, please book new reservations on or before **February 14**.

Reminder

Beware of Poachers:

- **onPeak** is the only official hotel provider for The Inspired Home Show.
- Any other third-party hotel company or travel agency that claims to be a hotel provider for the event is considered a poacher and is fraudulent.
- These organizations are unaffiliated with The Inspired Home Show and may attempt to scam you into purchases that are nonexistent.

BOOK NOW



Exhibitor Self-Unloading Automobiles and Small Utility Vehicles (ASUV) Program

McCormick Place allows exhibitors to unload and load small, privatelyowned vehicles without hiring labor at designated areas within each building. IHA encourages exhibitors to take advantage of this opportunity.

Inbound:

Friday, February 28	8:00 am – 12:00 pm & 12:30 – 4:30 pm
Saturday, March 1	8:00 am – 12:00 pm & 12:30 – 4:30 pm

Outbound:

Tuesday, March 4 3:00 – 9:00 pm

IMPORTANT: Exhibitors must have their Show badge in advance of utilizing this program. It is your responsibility to ensure the team member accessing the show floor already picked up their badge in registration or at an express badge pick-up location.

Please familiarize yourself with the program's details below.

LEARN MORE



Move-In and Move-Out Reminders

Review the installation and dismantling information to expedite your set-up and take down process:

• All shipments must be in the exhibit space and unpacked with crates ready for storage by Saturday, March 1 at 5:00 p.m.

- Extended Work Authorization Forms are available at the Help Centers on-site for exhibitors working before 7:00 a.m. or past 6:00 p.m.
- Move-out begins at 5:30 p.m., Tuesday, March 4. Do not begin packing your product or dismantling early! If observed tearing down early, exhibitors may receive a \$1,000 fine.

Please be aware that after the Show closes you cannot leave the Show floor with product unless a government issued photo I.D. is presented and matches your official Show badge.

After Show close, exhibitors have in-and-out privileges until 10:00 p.m., but only with proper identification defined as a government issued photo I.D. that matches your official Show badge. After 10:00 p.m., exhibitors are no longer allowed back on the exhibit floors. However, if exhibitors are already in the hall they may continue working.





Safety Tips

The safety and security of our guests is important to the International Housewares Association. For best-practices, please see our Convention Center Safety Tip & General Safety Tip document.





Security Precautions

Review the helpful security precautions below to protect your property and yourself during your time at McCormick Place.

Exhibitors are responsible for their booth, personal items and on-site team.

LEARN MORE



Show Photographer & Videographer: Oscar & Associates

Benefits of working with Oscar & Associates (OA), IHA's certified provider of photography and videography at the Show, include experience capturing complicated lighting set-ups and products, authorized access to Show floor outside of Show hours and retouching post shoot.

10% Discount Expires: February 9



WATCH VIDEO



Exhibitor Deadlines

Stay up-to-date on all upcoming deadlines using the Exhibitor Action Checklist.

Upcoming Deadlines Include:

- February 6 <u>Telephone, Internet & Cable Access Advance Rate</u>
- February 7 Floral Services/Event Production Advanced Rate
- February 9 Photography/Videography Advanced Rate Deadline
- February 11 OVG Hospitality Food Service Deadline
- February 13 <u>International Shipping: U.S. Customs Clearance –</u> <u>Ocean Freight</u>
- February 14 Advance Warehouse Shipments

VIEW FULL CHECKLIST

Exhibitor Connect is developed to guide exhibiting companies in their participation at The Inspired Home Show. Each week you will receive relevant, deadline-driven topics covering both operations and marketing to ensure your company is on track to have a successful Show.



IHA, 6400 Shafer Ct, Rosemont, II 60018, U.S. <u>Unsubscribe Manage preferences</u>